

This 2-page form for students must be completed to meet eligibility requirements set by the county for the Child Care Assistance Program.

LAKES & PRAIRIES CHILD CARE AWARE OF MINNESOTA
EMPLOYABILITY PLAN

Student's Name: _____

Do you currently have a college degree? YES NO If yes, what is your current degree?

Have you ever received Child Care Assistance while attending school at a prior date? YES NO

INTERESTS AND ABILITIES

It is important for you to know that you will like a job you are going into, as well as having the ability to do the job. What information concerning interest and abilities do you have about yourself and the job?

What are your interests?

What are your abilities?

Do you have any experience in this area that leads you to believe that you would enjoy it? If so, explain.

Why have you chosen this field?

Would you be willing to relocate? YES NO

Where? _____

SCHOOL

Name of school you would like to attend? _____

Name of degree you are pursuing (you must choose a field of study): _____

Length of training: _____ Total number of credits: _____ Total number of semesters: _____

Have you been accepted into the program? _____

Is this a change to your original course of study? _____

If yes, what is the reason for changing programs/degrees? _____

How will you fund your education goal? _____

Have you completed your financial aid packet? YES NO

Do you have, or will receive, a child care grant through the college? YES NO

If you have not applied for a child care grant at the college, contact the Financial Aid office immediately. (Submit approval or denial letter).

What is the average rate of pay for the graduates of this program? _____

What are the job opportunities in this field? _____

WORKFORCE CENTER

The workforce center (www.mnwfc.org and/or www.minnestoaworks.net) is where people go to look for employment; it has job openings throughout the state of Minnesota. It is a very easy computerized system. You can tell the computer what type of work you are looking for, where you would like to work, and it will search the system and show you the jobs that meet the requirements you decided.

JOB REVIEW

Does the occupation you have chosen allow you to make enough money to support your family? _____

Are there full-time positions upon completion of training? _____

How much could you earn now (before training)? _____ After training? _____

STUDENT PARENT AGREEMENT

- 1) I understand that I, as a student, must have an approved educational/job search plan on file with my child care assistance case manager before child care assistance may be approved. Acceptable courses of study are those that will lead to full-time employment opportunities as determined by the county.
- 2) I understand that if I am enrolled for at least 12 credits and employed, I must work a minimum average of 10 hours a week before child care assistance can authorize hours for employment. If I am enrolled for at least 6 credits and employed I must work a minimum average of 20 hours a week before child care assistance can authorize hours for employment.
- 3) I understand child care assistance is available for no more than the time necessary to complete the credit requirements for an associate or baccalaureate degree as determined by the educational institute of which I give my case manager permission to request.
- 4) I understand I must provide class schedules at the onset of each school session and grades when each session ends and I need to maintain satisfactory progress with at least a 2.000 GPA per session, or as otherwise determined for continues child care assistance
- 5) I understand that if my grades are not at satisfactory level of 2.00 or otherwise determined, I will be placed on probation, with continued funding, during the next session I attend school. If my grades do not reach at least 2.00 during probation period, I may no longer receive child care assistance for education purposes.
- 6) I understand that if I choose to change my initial course of study/degree that I must complete a new employability plan and state the reason for the change. The new plan must be approved prior to the change of course study.
- 7) I understand I must report changes regarding my class schedule and school status with in 10 days.
- 8) I agree to begin a vigorous job search at least 30 days prior to my completion of education program and continue this search until I obtain employment.
- 9) I agree to accept any suitable employment offered to me, that is or clearly will lead to, full-time work.
- 10) I understand that failure to comply with requirements for child care assistance during education/training may result in termination of child care assistance.

YOU ARE RESPONSIBLE FOR YOUR OWN DIRECTION.

THANK YOU FOR COMPLETING THE REQUIRED INFORMATION.

SIGNATURE

DATE